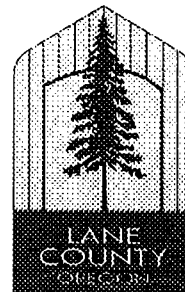


W. S. C. I.

AGENDA COVER MEMO

AGENDA DATE: May 31, 2006
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER / _____ IN THE MATTER OF
AWARDING A SUBCONTRACT AMENDMENT IN THE AMOUNT
OF \$121,500 TO SPONSORS FOR THE ALTERNATIVE
INCARCERATION PROGRAM. (DEPARTMENT OF HEALTH &
HUMAN SERVICES)(34)

I. MOTION

Order / _____ In the Matter of Awarding a Subcontract Amendment in
the Amount of \$121,500 to Sponsors for the Alternative Incarceration Program.

II. ISSUE OR PROBLEM

Lane County has received Amendment #1 to our intergovernmental agreement (IGA) with the state Department of Corrections. These funds are forwarded to support an Alternative Incarceration Program (AIP). The funds are to be added to a subcontract with Sponsors. However, the dollar amount exceeds the signature authority of the county administrator. Therefore, the Board must act to award the funding.

III. DISCUSSION

A. Background/Analysis

On June 22, 2005 the Board authorized the county administrator to sign an intergovernmental agreement with the Oregon Department of Corrections in the amount of \$18,103,695 to support a Community Corrections (CC) plan for the 2005-07 biennium (board order 05-6-22-2).

The IGA received from the Oregon Department of Corrections (DOC) actually forwarded \$19,722,152 to support the CC plan. So, in October, the Board approved a plan revision and appropriated the additional dollars (board order 05-10-19-5). Among the services detailed in the plan and funded by the IGA is transitional housing for offenders.

In February the DOC forwarded Amendment #1 to our IGA which adds \$121,500 to support an Alternative Incarceration Program (AIP). The funding for this program is a portion of a \$900,000 fund that the 2005 legislature created to be used to improve the transition of inmates completing one of the DOC's Alternative Incarceration Programs located at Shutter Creek Summit Program and at the addiction treatment programs at Powder River and Coffee Creek. The portion of funding designated for each county was based on historical information on the AIP transitional leave population from the county.

Lane County submitted a request for the funds along with a program description indicating how the funds would be used. The proposal had to reflect evidence-based practices and show how the program would provide a continuation of appropriate services for the AIP population.

Lane County's proposal was designed to promote offenders successful re-entry into the community following institutional alcohol and drug treatment. The program consists of transitional housing, case management and a facilitated transitional support group for addiction. Case management will provide support for offenders to obtain employment and permanent housing in the community. The program model also includes supervision from a parole officer with designated responsibility for the AIP offenders.

Sponsors is the only agency in Lane County with a subcontract to provide transitional housing services for this population. Their current contract provides transitional housing and case management for 57 people. The proposed program will support those services for six to eight additional people at a time. The increase in funding for the transitional housing, \$114,500, is within the legally allowable limits for enhancement (25 percent of \$849,201 the current contract amount for the services) and will be added to this Sponsors' contract.

A competitive selection process was completed to identify a provider to facilitate the transitional support group for addiction recovery. Sponsors was determined to have the capacity to provide the services and to be the best fit. So, the funding, \$7,000, for the support group facilitation service will be added to their contract as well.

The total funds for the project, \$121,500 will be contracted for a 13-month period beginning June 1, 2006. A small portion of the funding, \$9,000, will be appropriated for the 2005-06 fiscal year in the June supplemental to the budget. The balance will be appropriated in the budget for the 2006-07 fiscal year.

In regard to the subcontract award, the total exceeds the authority of the county administrator which is \$100,000. The total also exceeds the signatory authority of the county administrator. Therefore, the board must act to award the funding and authorize the county administrator to sign the amendment.

The agency has obtained a residential site for the project and will begin paying rent for it beginning June 1, 2006. The residents will begin transitioning into the community in June if the Board approves the plan.

B. Alternatives/Options

1. To accept the motion awarding the subcontract amendment to Sponsors in the amount of \$121,500.
2. Not to accept the motion.

C. Recommendation

To approve number one above.

D. Timing

Sponsors has identified a residential site for the transitional housing and will begin to make rent payments beginning June 1, 2006. Therefore, immediate action on the motion is needed to make way for the subcontract amendment that will support the housing project.

IV. IMPLEMENTATION

Upon action by the Board, the IGA amendment will be processed for signature and the subcontract amendment will be created.

V. ATTACHMENTS

Board Order
Alternatives to Incarceration Program Description

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF AWARDING A SUBCONTRACT
) AMENDMENT IN THE AMOUNT OF \$121,500 TO SPONSORS
) FOR THE ALTERNATIVE INCARCERATION PROGRAM.
) (DEPARTMENT OF HEALTH & HUMAN SERVICES)(34)

WHEREAS, Lane County has entered into an intergovernmental agreement (IGA) with the state of Oregon to fund a Community Corrections Plan; and

WHEREAS, the state designated additional dollars to support transition services for Alternative Incarceration Programs; and

WHEREAS, Lane County submitted a proposal and was awarded funding to support and AIP and the state chose to forward those funds through Amendment #1 to the IGA; and

WHEREAS, the county administrator has the authority to accept the IGA amendment and to sign the amendment and a subcontracted provider must be awarded the services; and,

WHEREAS, Lane Manual Chapter 21 sets forth policy regarding award of subcontracts for services and policy regarding signatory authority of the County Administrator; and

WHEREAS, a competitive selection process has been completed per Lane Manual 21.110 and Sponsors was the successful respondent; and

WHEREAS, appropriation of funds to support the services will be done through the supplement to the budget for the 2005-06 fiscal year and through the budget adoption order for the 2006-07 fiscal year; and

WHEREAS, the total to be added to the Sponsors' contract, \$121,500, exceeds the signatory authority of the County Administrator.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners award a subcontract amendment in the amount of \$121,500 for the period from June 1, 2006 through June 30, 2007 with Sponsors; and,

IT IS FURTHER ORDERED, that the Board of County Commissioners authorize the County Administrator to sign an amendment for the period from June 1, 2006 through June 30, 2007 with Sponsors in the amount of \$121,500.

DATED this 31st day of May, 2006.

APPROVED AS TO FORM

Date 5/24/06 lane county


OFFICE OF LEGAL COUNSEL

Bill Dwyer, Chair
Lane County Board Of Commissioners